

國立中興大學工學院生醫工程研究所主管選薦辦法

Director Selection Regulations for the Graduate Institute Of Biomedical Engineering in National Chung Hsing University

99/12/23 所務會議通過

Established by the Institute Affairs Meeting on December 23, 2010

102/11/01 所務會議修訂通過

Amended by the Institute Affairs Meeting on November 01, 2013

114/02/21 所務會議修訂通過

Amended by the Institute Affairs Meeting on February 21, 2025

一、國立中興大學生醫工程研究所（以下簡稱本所）依據本校「國立中興大學各學院系所主管選薦及解聘辦法」及工學院之「國立中興大學工學院系所主管選薦及解聘要點」訂定「國立中興大學生醫工程研究所主管選薦辦法」（以下稱本辦法）。

Article 1 Graduate Institute of Biomedical Engineering at National Chung Hsing University (hereinafter referred to as the Institute) has established the “Director Selection Regulations for Graduate Institute Of Biomedical Engineering in National Chung Hsing University” (hereinafter referred to as these Regulations) based on the “National Chung Hsing University Regulations Governing the Selection and Dismissal of College and Department Supervisors” and the “Guidelines for Selection and Dismissal of the Head of the Departments and the Graduate Institutes in the College of Engineering of NCHU.”

二、選舉人資格：本所全體專任助理教授，副教授，及教授皆為本辦法之選舉人。

Article 2 Eligibility of Electors: All full-time assistant professors, associate professors, and professors of the Institute are electors for this Regulation.

三、選薦委員會：

（一）本所主管任期屆滿四個月前，召開所務會議推舉〔選薦委員會〕（以下簡稱本委員會）召集人，負責成立選薦委員會；本委員會置委員五人，由本所專任教師推舉產生，必要時得邀請本校其他單位符合資格者擔任。

（二）主任委員（不得為候選人）由選薦委員會成員互推產生負責處理繼任人選之選薦事宜。

（三）本委員會之權責包括：審查候選人資格、公佈候選人名單，訂定選舉日期，監督選舉事項，及開票。

（四）本委員會於新任所主管上任後，自動解散。

（五）本委員會應於原任所主管任期屆滿二個月前，將新任所主管人選推薦至院，轉請校長核聘。

Article 3 Selection Committee:

(1) Four months before the expiration of the term of the current Director of the Institute, an Institute Affairs Meeting shall be held to elect the convener of the Selection Committee (hereinafter referred to as the Committee), who shall be responsible for establishing the Selection Committee; the Committee shall consist of five members, who shall be nominated by the full-time faculty of the Institute, and if necessary, qualified persons from other units

of the University may be invited to serve.

- (2) The Chair (who cannot be a candidate) shall be nominated by the members of the Selection Committee and shall be responsible for handling the selection of the successor.
- (3) The powers and responsibilities of this committee include reviewing candidate qualifications, announcing the list of candidates, setting the election date, supervising election matters, and counting votes.
- (4) The Committee will be automatically dissolved when the new Director of the Institute takes office.
- (5) The Committee shall recommend the new Director of the Institute to the college two months before the expiration of the term of the previous Director of the Institute, and the college shall submit the recommendation to the president for final approval.

四、候選人資格：

- (一) 本所現任專任副教授（含）以上教師。
- (二) 非本所現任專任教師（具副教授或教授資格者），但經本所助理教授（含）以上專任教師二分之一（含）以上連署。

前項候選人應為學養俱佳、教學認真、公正、熱心之教授、副教授，且最近五年於列名 JCR 之國際期刊發表論文（含發明專利、新品種育成、技術移轉等成果）三篇（件）（第一作者或通訊作者）以上者、最近五年曾主持三年以上國科會研究型計畫者、最近五年曾獲校級教學或服務特優獎勵者。

前敘之著作均須符合本校「教師升等評審標準暨聘任升等著作送審準則」之規定。

Article 4 Candidate Eligibility:

- (1) The institute's current full-time associate professors (inclusive) and above.
- (2) Those who are not current full-time teachers of the Institute (those with associate professor or professor qualifications) but may when endorsed by more than one-half (inclusive) of the full-time teachers of the Institute (including assistant professors or above).

The candidates mentioned in the preceding paragraph shall be professors or associate professors with excellent academic accomplishments, serious, fair, and dedicated to teaching, and shall have published three or more papers (including invention patents, new variety breeding, technology transfer, etc.) in international journals listed in JCR in the past five years (as the first author or corresponding author), have presided over a National Science and Technology Council research project for more than three years in the past five years, and have received outstanding awards for teaching or service at the university level in the past five years.

The aforementioned works must comply with the requirements of the "National Chung Hsing University Faculty Promotion Review Standards and Publication Review Guidelines".」

五、所主管產生方式：

- (一) 選舉方式採無記名投票，必須有選舉人三分之二（含）以上出席投票，選舉方為有效。

- (二) 具本辦法候選人資格者，每人皆備一票箱。選舉人對各候選人獨立行使同意票後，由本委員會進行開票並投入計票箱內，獲有出席人數二分之一（含）同意票之候選人方具被推薦資格。
- (三) 本委員會依得票順序，推薦獲得推薦資格之候選人二人（如只有一人獲出席人數二分之一以上票數者，亦可僅推薦一人）至院，轉請校長核聘。
- (四) 如候選人均未獲出席人數二分之一同意票者，選薦委員會應於一星期內再行選薦；若未能選薦出適當人選，則委請院長推薦適當人選商請校長核聘之。
- (五) 非校所現任專任教師之候選人，如獲全體教師三分之二(含)以上之同意票，視同通過本所所務會議新聘案。

Article 5 Selection Process:

- (1) The election shall be conducted by secret ballot, and the election shall be valid only if two-thirds or more of the electors vote.
- (2) Each person who meets the qualifications of a candidate under these regulations shall be provided with a ballot box. After the electors have independently exercised their approval votes for each candidate, the Committee will count the votes and put them into the ballot box. Only candidates who receive approval votes from half (inclusive) of the attendees will be eligible to be recommended.
- (3) The Committee shall recommend two qualified candidates in the order of votes received (if only one person receives more than half of the votes of the attendees, only one person may be recommended) to the college and then submit to the University President for approval.
- (4) If no candidate obtains the affirmative votes of more than half of the attendees, the Committee shall make another selection within one week. If no suitable candidate is selected, the Committee shall ask the College Dean to recommend a suitable candidate for the University President to approve and appoint.
- (5) If a candidate who is not a current full-time faculty at NCHU obtains the approval votes of two-thirds (inclusive) or more of all faculty members, it will be deemed that the new recruitment proposal has been approved by the Institute Affairs Meeting.

六、所主管職責：

- (一) 綜合全所業務，對外代表本所。
- (二) 執行所務會議之決議。

Article 6 Director Responsibilities:

- (1) To coordinate all institute affairs and represent the Institute externally.
- (2) Implement the resolutions made by the Institute Affairs Meeting.

七、所主管任期：本所主管之任期為二年，連選得連任乙次。

Article 7 Term of the Director: The term of office of the Director is two years, and he or she may be re-elected once.

八、所主管於任期內，若違反第六項所規定之職責或發生其他特殊狀況時，得由符合第二項之選

舉人半數(含)以上連署提不適任案，由院長召開所務會議，經所務會議全體代表三分之二(含)以上之同意，由院長簽請校長解除其主管職務，並依規定另行選薦。

Article 8 During the term of office, if the Director violates the duties stipulated in Paragraph 6 or other special circumstances occur, a case of unfitness for appointment may be submitted by more than half (inclusive) of the electors who meet the requirements of Paragraph 2. The Dean will convene an Institute Affairs Meeting. With the agreement of more than two-thirds (inclusive) of all representatives of the office, the Dean will forward a petition to the principal to remove the director from his or her position and make another recommendation in accordance with regulations.

九、本辦法如有未盡事宜，選薦委員會得悉依相關法令及教育部規定辦理。

Article 9 Any matters not covered in this regulation shall be handled in accordance with the relevant regulations of the University and Ministry of Education.

十、本辦法經所務會議通過後，提送工學院院長轉呈校長核備後實施，修正時亦同。

Article 10 These Regulations shall be implemented upon approval by the Institute Affairs Meeting and submitted to the College Dean and the University President for record-keeping. The same procedure applies to any amendments.